



APPROVED- April 3, 2019

Refund Policy

1.0 Purpose

This policy documents the framework for families interested in terminating a player or players registration with the North Durham Minor Hockey Association (NDMHA) in a given season and refund their registration fees from NDMHA.

2.0 Policy Statements

2.1 A registration refund may be allowed for the following reason:

- A) A player is injured while participating in a game, practice or dryland training and will no longer be able to participate for the remainder of the season
- B) A player moves out of the NDMHA area
- C) A player moves to a higher level of hockey (i.e. AAA or Junior)
- D) Or at the discretion of the Board

2.2 All refunds must be submitted through the online form to the NDMHA Director of Finance

2.3 Refund requests will take four (4) to six (6) weeks from acknowledged receipt of request for processing and administration

2.4 All refunds are subject to a \$50.00 administration fee.

2.5 Refunds will be granted from the earlier of:

- A) The date that the on line form was received by the association, or
- B) The date that a player's injury or medical condition prohibits a player from playing.

2.6 Refunds for Representative and Rostered Select Players will be administered as per the schedule set out below:

- A) Before September 1st – full refund less administration fee
- B) Before October 1st for any team that tries out in the fall – full refund less administration fee
- C) All other refunds will be pro-rated based on the number of month remaining less the administration fee
- D) No refunds after December 1st

2.7 Refunds for House League Players will be administered as per the schedule set out below:

- A) Before September 1st – full refund less administration fee
- B) All other refunds will be pro-rated based on the number of month remaining less the administration fee
- C) No refunds after December 1st



2.8 All refunds will be processed monthly by cheque and mailed to the player address provided on the refund requisition form

3.0 Non-compliance Implications

Failure to comply with this policy could:

- Forfeiture of full registration fees
- Result in the exclusion of an otherwise eligible person from receiving their registration fees
- Costs owing and not paid will be reported to OMHA as a player in bad standing
- Lead to sanctions by the OMHA against NDMHA; and
- Damage the reputation of NDMHA and its officers

4.0 Questions About This Policy

If anyone has questions about the policy, or if the purpose of the policy is not understood, an explanation should be provided by or referred to Finance Director.

APPROVED BY THE NORTH DURHAM MINOR HOCKEY ASSOCIATION BOARD OF DIRECTORS