



Warriors Ice Scheduling Policy DRAFT COPY- August 21, 2017

1.0 Purpose

This policy documents the framework for North Durham Minor Hockey Association (NDMHA) allocation of Ice throughout the season.

2.0 Policy Statements

2.1 If a team wants to schedule practices or exhibition games in August, it must arrange to purchase its own ice and insurance. No head coach can make attendance at any practice or exhibition game mandatory prior to the end of Labour Day weekend. No team can schedule practices or exhibition games prior to August 1. Exhibition games cannot be scheduled until new team rosters are approved.

2. If a team cannot use their designated ice during the season, they are to contact other NDMHA Rep or Select teams to make a trade. Once both teams agree, an email with both team Managers, and Head Coaches is to be sent to the Ice Scheduler detailing the ice change.

2.3 No ice allocation to any team is official until the completion of the all rep and select game scheduling meetings including Blades.

2.4 During Playoffs, priority is given to teams that are still playing in playoffs, playdowns, and then finally teams that still practicing, or have exhibition games. The schedule during this period could change within twenty-four (24) hours. It is expected that all members of NDMHA will be respectful and understanding during this time as many practices may change to accommodate games.

2.5 No game changes are to be made by anyone other than the Ice Scheduler. If a team requires a game change, it must contact the Ice Scheduler. DO NOT contact the other centre. If any team official is approached by a team official from another center, he or she must advise the other centre that game changes must go through the ice schedulers.

2.6 The Ice Scheduler will attempt to reschedule games taking into account the team's commitments, but teams must be aware that league games will take priority over practices, tournaments, team fundraising events and other similar commitments.

2.7 Teams will be billed monthly for their ice regularly during the season. Teams must accept and pay for all ice time allocated to them by NDMHA. Ice will be billed at an average hourly rate as determined by the Ice Scheduler and Director of Finance each season. The average rate will take into account the different rink rates and the number of hours the association has for each rink.



2.8 The Ice Scheduler will give a monthly breakdown for the ice allocation to the Bookkeeper. The Bookkeeper will send the invoice to each team by the 25th of each month. The funds will be debited from each team's account by the Bookkeeper on the 2nd of each month.

2.9 If a team has a discrepancy with ice that is billed for that month, they are to contact the Ice Scheduler.

2.10 Any team ice booked prior to the Labour Day weekend and paid by the team must be agreed upon by all team members

2.11 Teams are not to book ice before school or before 4:45pm Monday to Fridays with the exception of when the school is closed to students or approved by the board.

2.12 Games can only be cancelled in the event of weather and only by the travelling team. Contact the VP Rep by phone a maximum of 2 hours before having to leave for the game. Once the cancellation is approved, the VP Rep will advise the Ice Scheduler who will reschedule the game

3.0 Non-compliance Implications

Failure to comply with this policy may result in:

- The exclusion of an otherwise eligible team from participating in a practice or game ice with the NDMHA
- A team having to pay for unused ice
- Suspension of the Head Coach and/or Manager.

4.0 Questions about this Policy

If anyone has questions about the policy, or if the purpose of the policy is not understood, an explanation should be provided by or referred to the Ice Scheduler.

APPROVED BY THE NORTH DURHAM MINOR HOCKEY ASSOCIATION BOARD OF DIRECTORS